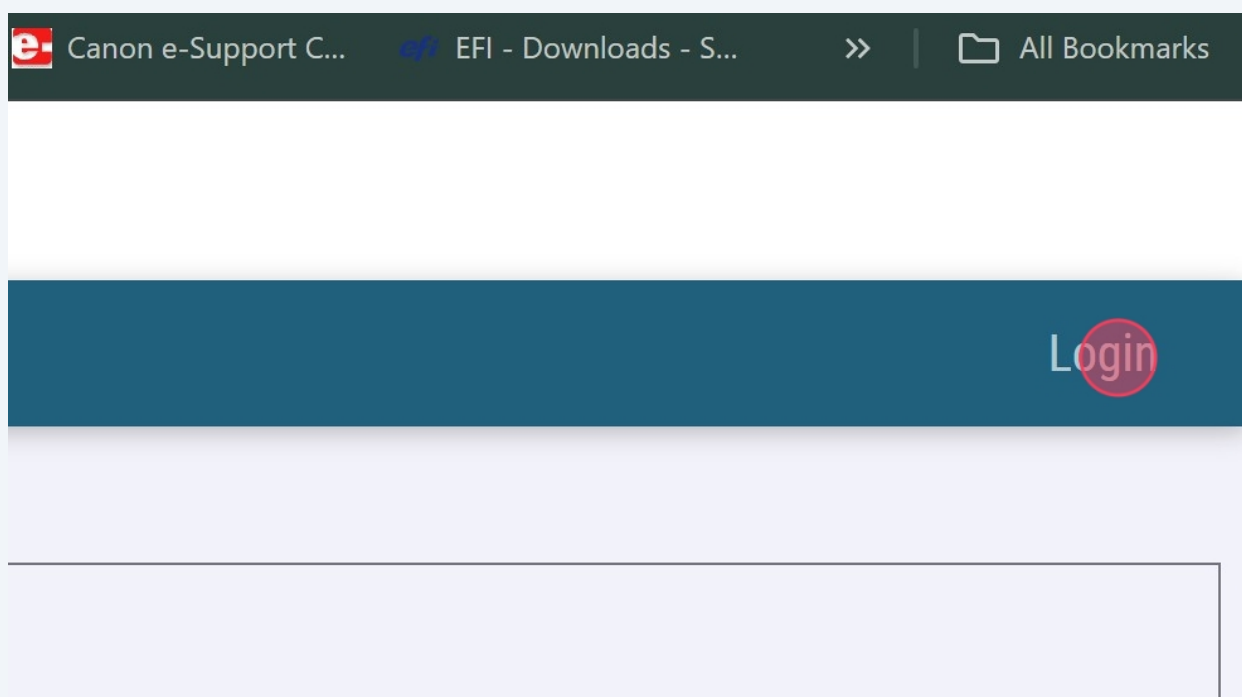


Xerox Address Book backup process

- 1 Enter IP Address of your Xerox Device in a web browser.

- 2 Click "Login"



3 Click "User ID"

XEROX AltaLink® C8245 Color Multifunction Printer

Home Jobs Print Scan Address Book Properties Support

Login

User ID 

Password 

Login

4 Type admin

Keep: x (No: x Time: x Hon: x Setu: x Inte: x M: Hon: x MSI: x Pap: x Scri: x Logi: x + -

Not secure <https://172.20.32.2/properties/authentication/login.php?redir=/addressbook/viewContact.php> ☆

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Home Jobs Print Scan Address Book Properties Support Login

Login

User ID 

admin

Password 

Login



Help

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5 Click "Password"

Login

User ID

Password

Login

?

Help

6 Type xerox, 0000, or device serial number

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7 Click "Login"

User ID

admin

Password

.....

Login

?

Help

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8 Click "Address Book"

Not secure https://172.20.32.2/addressbook/viewContact.php

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Xerox™ AltaLink® C8245 Color Multifunction Printer

Home

Jobs

Print

Scan

Address Book

Properties

Support

Edit

Delete

Address Book

All Contacts 1

All Favorites 0

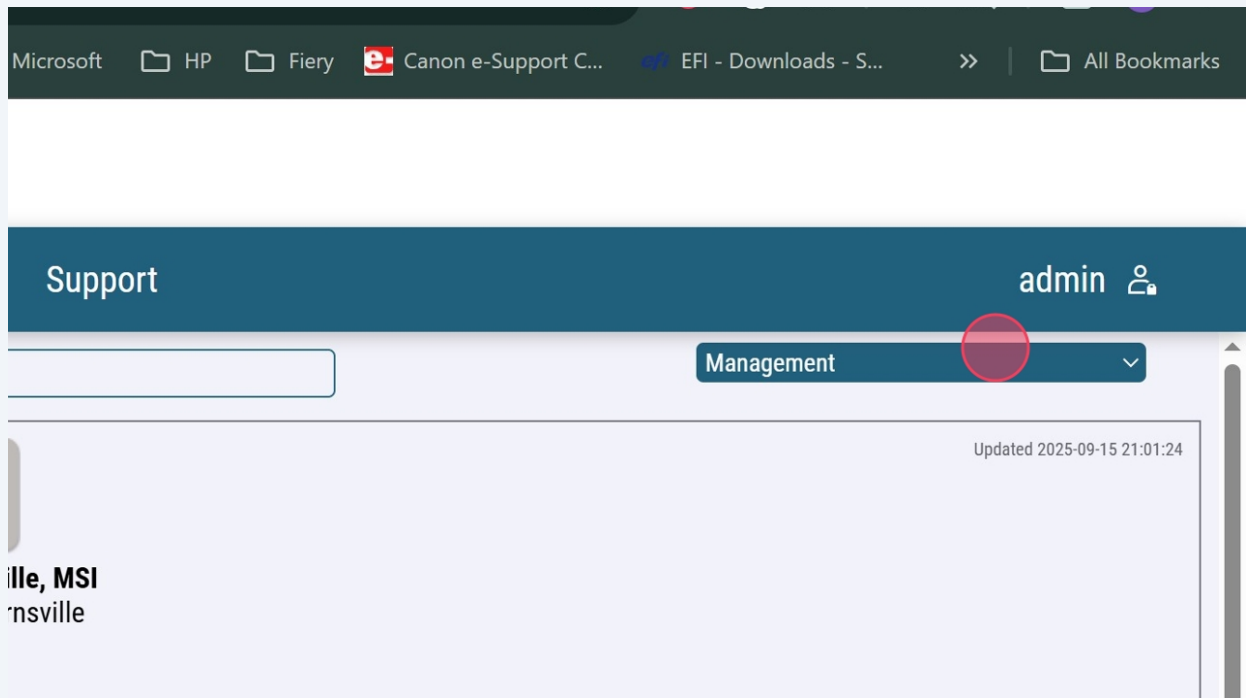
B

Burnsville, MSI

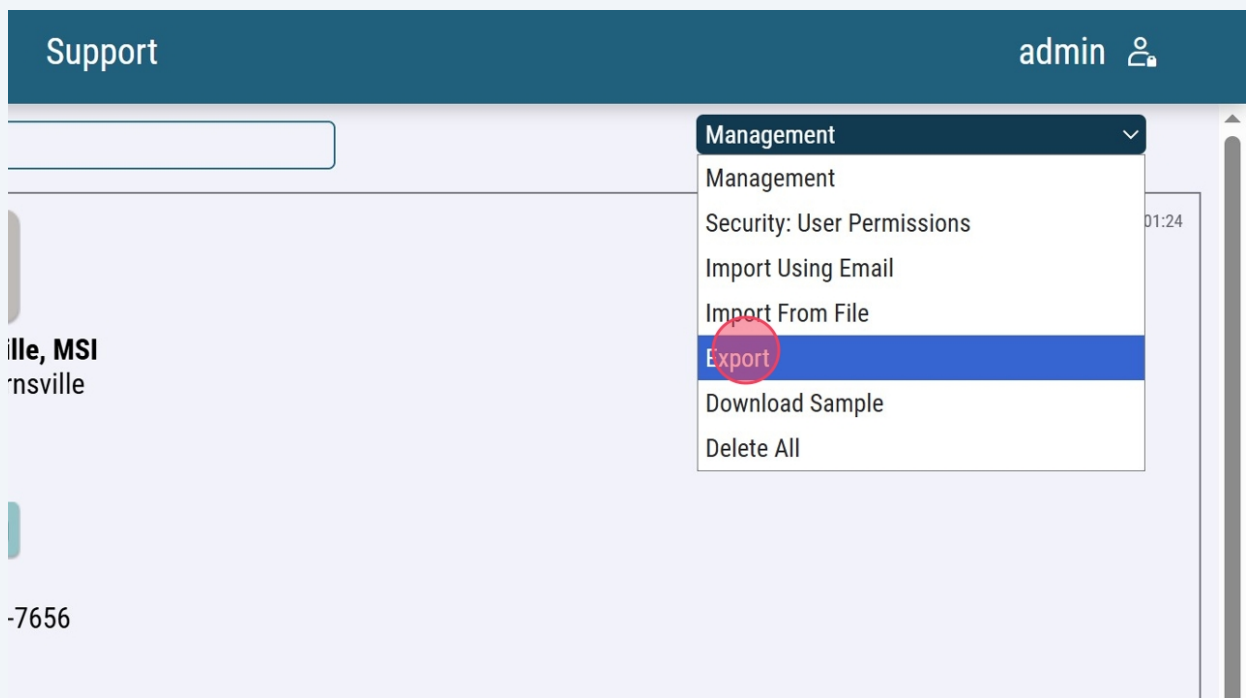


Burnsville, MSI
MSI Burnsville

9 Click here



10 Click here



11 Click "Export"

Select Address Book file options.

Delimiter

Comma (hex 2C) ▼

☐ **Export in Legacy Mode**
Friendly Name and Email information only

Export



Help

12 Click here

