

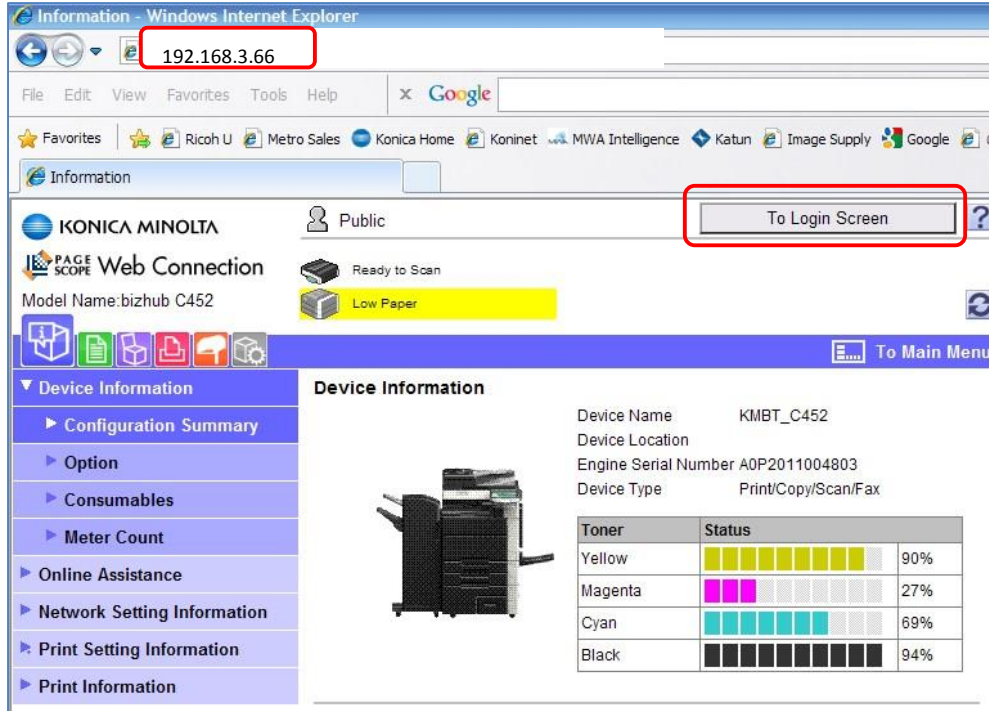
Backing Up and Restoring the Address Book on a Konica

1. You will need to know the IP address of your MFP to access the web interface for the address book.
2. If you already know the IP address of the machine, go to step 11, otherwise follow the next steps.
3. Go to the control panel of the machine and press “Utility/Counter”
4. On the touch screen press “User Settings”
5. “Printer Settings”
6. “Print Reports”
7. “Configuration Page”
8. “Start”
9. Then hit “Reset” to exit user settings
10. On the configuration page locate the **IP address**

KONICA MINOLTA C360
Configuration Page

<u>Print Operation Menu Map</u>		<u>Installed</u>	
Basic Setting		Printer HDD	= Installed
Default Paper Size	= 8 1/2x11	Printer Memory	= 2304 [MByte]
Paper Tray	= Auto	<u>Printer Information</u>	
Output Tray	= Tray 1	Installed Tray	
Binding Position	= Left Binding	Tray 1	= 8 1/2x11
Double-Sided	= Off	Tray 2	= None
Staple	= Off	Tray 3	= 8 1/2x14
Hole-Punch	= Off	Tray 4	= 11x17
Orientation	= Portrait	LCT	= 8 1/2x11
# of Sets	= 1	Option	
No Matching Paper in Tray Setting	= Stop Printing (Tray Fixed)	Duplex Unit	= Installed
Spool Setting	= On	Finisher	= Available
Convert	= On	Punch Unit	= Not Available
PDL Setting	= Auto	Fold Unit	= Not Available
Banner Setting	= Disable	Fax Unit	= Available
Banner Paper Tray	= Auto	Mailbin Unit	= Not Available
PCL Setting		<u>Firmware Version</u>	
Font Source	= 1	Management Version	= 3
Font Number	= 0	Printer Controller	= A0ED0Y0-3000-G00-37
Font Point	= 12.00	Network	
Font Pitch	= 10.00	MAC Address	
Symbol Set	= Roman-8	MAC Address	= 00:20:6B:67:70:8B
Line/Page	= 60 [Line / Page]	TCP/IP	
CR/LF Mapping	= Off	TCP/IP	= Enable
PS Setting		IP Address	= 192.168.3.134
Print Reports	= Disable	Subnet Mask	= 255.255.0.0
Text RGB Source	= 4	Default Gateway	= 192.168.1.13
Text Destination Profile	= Auto	RAW Port 0	= 9100
Image RGB Source	= 4	RAW Port 1	= 9112
Image Destination Profile	= Auto	RAW Port 2	= 9113
Graphics RGB Source	= 4	RAW Port 3	= 9114
Graphics Destination Profile	= Auto	RAW Port 4	= 9115
Simulation Profile	= None	RAW Port 5	= 9116
XPS Settings		Netware	
Verify XPS Digital Signature	= Disable	Netware	= Disable
Test Print		Appletalk	
Configuration		Appletalk	= Disable
PCL Font List		SMB	
PS Font List		SMB	= Enable
Demo Page			
I/F Setting			
Network Rx Timeout	= 60 [sec.]		
USB Timeout	= 60 [sec.]		
Print XPS Errors	= Enable		

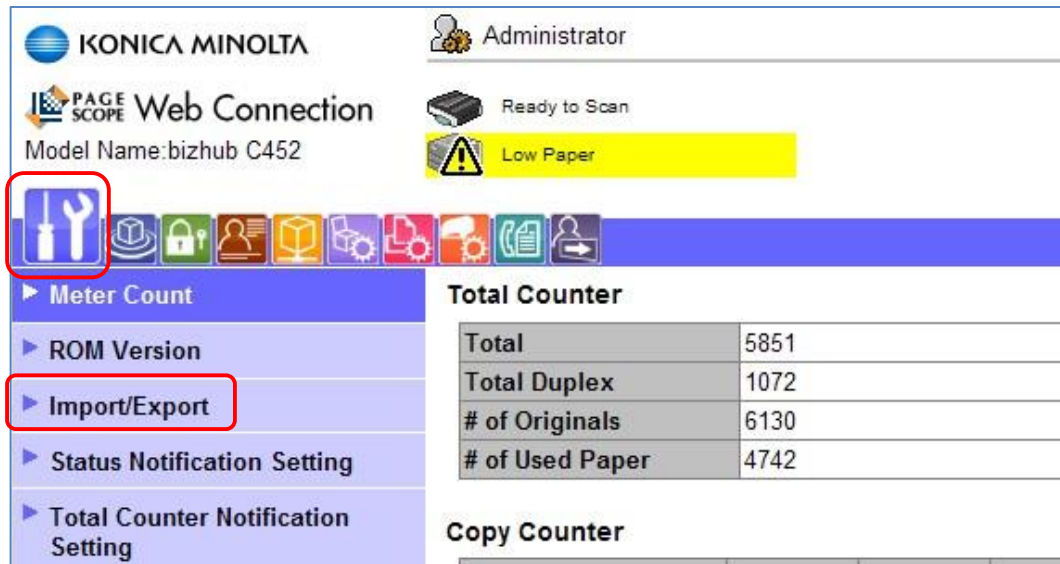
- Enter the IP address into the address bar on an internet browser. If you are automatically logged in as a “Public User” select “To Login Screen” and “OK.”



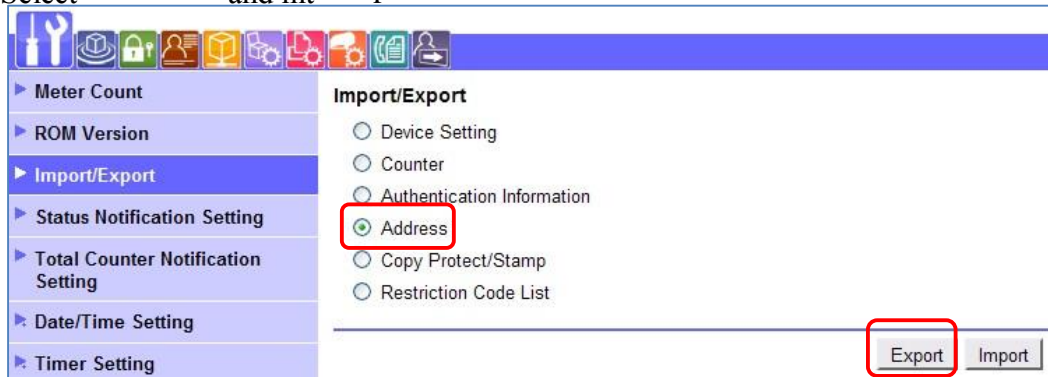
12. Select “Administrator” and “Login.”



13. Select “Import/Export” from the maintenance screen.



14. Select “Address” and hit “Export”



15. Select “Address Book” and click “OK”.

Address(Export)

Full Destination Backup(Read Only)

Address Book

Group

Program

Subject and Body

Password

Retype Password

(This password is required when importing.)

OK Cancel

16. You will then see this screen asking you to download it to your computer. Click “Download” and if asked, browse to a location to save the file.

Preparation for download has been completed. Click the "Download" button to start the save. When the save is completed, click the "Back" button.

Download Back

17. You have now saved a backup of your address book. Click “Back”

Preparation for download has been completed. Click the "Download" button to start the save. When the save is completed, click the "Back" button.

Back

Remember to “Logout” of the Administrator mode.

18.
Administrator Logout ?

To restore the address book, follow the same instructions except click “Import” instead and browse to where the backup file was stored and click “OK”.

Address(Import)

File

C:\Documents and Settings\Ow

Password

18. When you see this screen you will know that it restored successfully. Click “OK”

Completed.

Remember to “Logout” of the Administrator mode.

 Administrator 

This concludes the instructions for address book entries. If you have questions, feel free to give our printing/scanning helpdesk a call at (612)798-1348 or email us at networksupport@metrosales.com